



Dear Parents and Carers,

Charity

The children continue to show their commitment to others and caring nature through their charitable activities. Some enterprising Year 5 children are raising funds for the Air Ambulance service this week, and on the week beginning 3rd March another group of Year 5s are raising funds for the WWF charity. We are very proud of them all and know what great citizens we have in our school for the future.



Safeguarding

We are planning some activities around Safer Internet Day, which is on Tuesday 11th February. The theme is *'Too good to be true? Protecting yourself and others from scams online.'* This will be a good opportunity for you to talk to your children about safe Internet use, as it has been brought to our attention that some children are accessing social media sites that are not age-appropriate. Can we also please ask that you check what your child is accessing online and ensure that they are staying safe.

On another note, can you please ensure that pre-school and younger siblings are closely supervised whilst waiting for their siblings to come out of school. The playground gets very busy at the end of the day, and our priority is always to ensure the safety and well-being of all the children.

Speaking Competition

The Trust are once again holding a speaking competition for all children in Key Stage 2, and we would like as many children as possible to participate. Our winner last year, Aubree, has shared how much she enjoyed the prize and the opportunity to visit the House of Lords.

The details are as follows:

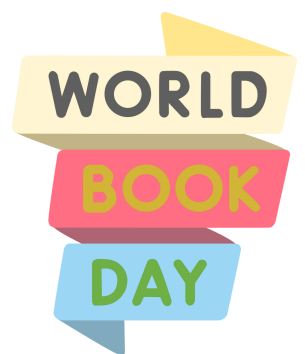
- *Any child in KS2 can enter.*
- *During the school holidays, they should prepare a presentation of their choice that they can present to fellow pupils/judges. This should be no longer than 3 minutes.*
- *They should not read from a script but may use prompt cards. They **can** use appropriate props to help.*
- *They can talk about anything that they are interested in, for example, a hobby, a famous person, a book, a current issue, something sporty, a country or place, a movie or TV programme – it is totally up to them!*
- *They will perform in front of their classmates who will decide which presenter is best (after half-term).*
- *The winners of each class will present to a panel at school (including a School Governor and Mrs Robins/Mrs Connolly). They will also receive a certificate.*
- *The winner of each school will have the opportunity to visit the Houses of Parliament.*
- *The School winners will then present to a new panel of judges at Saint George's All Through School in the summer term.*
- **GOOD LUCK!**



World Book Day

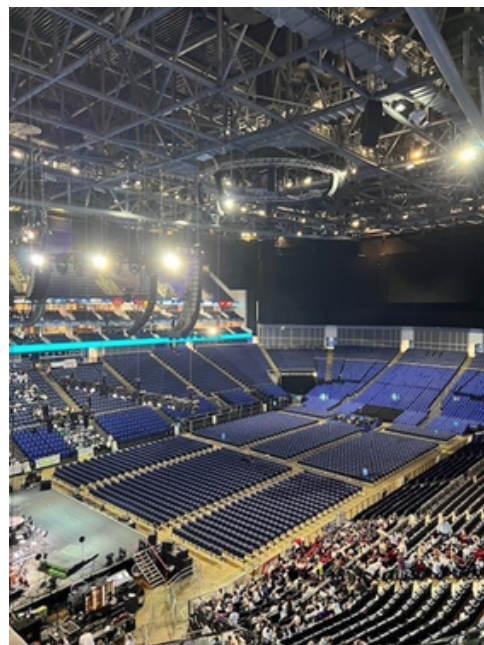
World Book Day is on Thursday 6th March. We will be celebrating in school by inviting the children to dress up as their favourite character – details have been sent out in a separate letter.

The theme for this year's event is 'Read Your Own Way'.



Enrichment

We had another exciting and successful visit to the O2 to perform with the Young Voices Choir. 35 of our singing stars formed part of the 8,500 strong children's choir (the largest children's choir in the World) and they had an incredible experience. They were a credit to their families and to us as a school. Well done!



We were very lucky to be invited to watch a performance of 'Sister Act' at Gads Hill School this week. Our Year 5 children and members of the Musical Theatre Group thoroughly enjoyed the excellent performance. We would like to thank Gads Hill School for the invitation.



M&S have offered opportunities for our budding, creative minds to enter a competition for their YoungMinds kidswear competition. If your child is interested the details can be found using the link below:

https://mnsyoungdesignercompetition.powerappsportals.com/?extid=em_emscollab_250205_u_YOUNG_MINDS&ep_mid=10093584&ep_rid=504898195250205.10093584

Musical Opportunities



We are very lucky in our area to be able to access more than one local Music Centre. Children are welcome to join choirs and instrument ensembles at both Gravesham Music Centre and Rochester Music Centre as well as accessing private music lessons. If you are interested in seeing what's on offer, see the links below:

[Gravesham Music Centre - Kent Music](#)

[Medway Towns Music Centre - Kent Music](#)



The Kent and Medway Young Musicians Trust is a charity that awards grants to promising young musicians of limited means. If that is of interest, find out more here: [Young Musician Grant | Kent and Medway Young Musicians Trust | England](#)



Music Man Project
(Kent/Medway)

The Music Man Project provides award winning music education for people with additional needs **above the age of 11**. To find out more

Click here [MMP Kent - The Music Man Project UK](#)



Parent Code of Conduct

Can we please remind you of our Parent Code of Conduct, which is attached, to ensure that we are all working together to create a positive and safe environment for our community.

Diversity

Some of you will know that January 27th is Holocaust Memorial Day, and this year was the 80th anniversary of the liberation of Auschwitz. Every year Medway Council, Rochester Cathedral, Medway Interfaith Association, Medway Youth Council, Chatham Memorial Synagogue and other Trust schools hold a commemorative event. Young people present at this event talking about the Holocaust, other more recent atrocities and looking towards a brighter future.

I am very proud to share that ten of our Year 6 pupils presented a drama based around Anne Frank and her family to the large audience, including the Deputy Mayor, the Leader of Medway Council, the CEO of the Trust and other dignitaries. They were a true credit to the school and the event, which was held in our school hall, was very moving. I have had lovely feedback from Medway Council and the councillors who attended, asking me to thank the students who contributed and the whole school community.



SEND

As we have now become paperless in many areas of school, and indeed all our lives, we have decided to send the School-Based Support Plans out electronically in future. Mrs Galea-Baker will be sending more details about how this will work in the near future.

Your School Lottery

We are very mindful to not add any further pressures to our families but would like to re-share our School Lottery information, please see poster attached. This has proved to be a very effective fundraiser whilst also giving parents the opportunity to win cash prizes for as little as £1 per week. The lottery is run by Your School Lottery, a company certified by the Gambling Commission

PTA

The PTA continue to support the school by providing additional resources for our children. The next event that we are looking forward to is the school disco on Wednesday of this week. The details have been shared in a separate letter.



Community

A local resident has brought to our attention that the local GP practice, Highparks, is seeking to close their site in Higham village. There is concern as to how this will affect all of those who are registered with the practice, and we have been asked to share details of how you can sign a petition against this decision if you so wish -

www.change.org/highamvillagesurgeryclosure

I have also attached an article giving details of the planned closure for information.

<https://www.kentonline.co.uk/gravesend/news/village-in-uproar-over-ludicrous-decision-to-close-doctors-319459/>



Car Parking

Can we please remind you to park considerately in order to keep our children safe. It was brought to our attention last week that a car was leaving the car park at high speed, which puts children at risk, especially those with sensory difficulties.

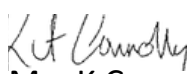
We are still waiting to find out the results of the School Street initiative, and are chasing the Local Authority to see which stage we are at with this. As soon as we have further information we will share it with you.



Finally

We hope you have a lovely break and look forward to welcoming you and your children back on Monday, 24th February.

Yours sincerely


Mrs K Connolly
Head of School

Dates for the Diary

Please take a careful look at the following dates, all of which can be found on the Events Calendar on the school website, and make a note of any that may affect your child.

<u>Date</u>	<u>Event</u>
Tuesday 11th February	Safer Internet Day
Wednesday 12th February	PTA Disco
Thursday 13th February	Panda Class Assembly
Friday 14th February	Last Day of Term
	Founders Day
Monday 24th February	First Day of Term
Tuesday 4th March	SEND Coffee Morning - 9.00am
Thursday 6th March	World Book Day
Monday 10th March	Yr 4 Ukuelele Festival - Central Theatre
Tuesday 11th March	PTA Meeting - 7.30pm
Wednesday 12th March	Class Photos
Friday 14th March	Staff Development Day - Children do not attend
Tuesday 18th March	Yr 4 Musical Extravaganza
Wednesday 19th March	Yr 4 Musical Extravaganza
Monday 24th March	Mothers' Day Wrap
Tuesday 25th March	Trust Concert - Woodville Halls
Thursday 27th March	Yr 3 Trip to Kent Life
	Yr 5 Residential Parents Meeting - 6.00pm

Have Your Say Meetings:

Monday 23rd June at 2.30pm





YOUR
SCHOOL
LOTTERY

**SUPPORT
OUR LOTTERY
TODAY**

**£1 per
week**

**Weekly
cash prizes**

**£25,000
jackpot**



Splitting the £1.00

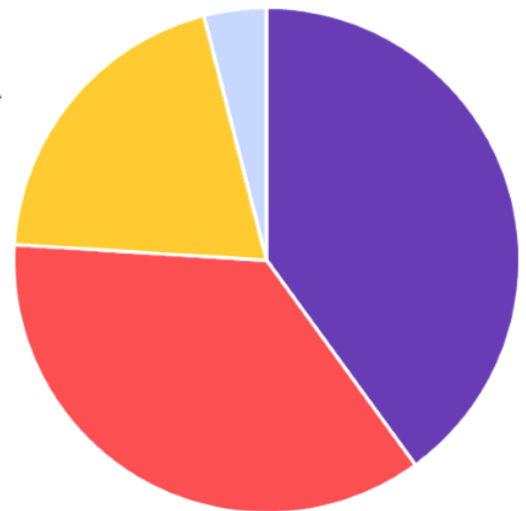
How it works...





It's simple—choose 6 numbers between 0-9 and if they match the weekly lottery draw, you win great prizes. One of our players will win a cash prize every week, maybe even the £25k jackpot! Tickets cost just £1 per week and the proceeds are donated to Cliffe Woods Primary School

Every Saturday at 8pm the numbers are drawn and posted online. Winners are notified by email and winnings paid into the account of your choice.

The easiest way to join our lottery is online at YourSchoolLottery.co.uk by direct debit or debit card.

It's so easy to join and will make a real difference to Cliffe Woods Primary School



-  **40p** goes to our school
-  **36p** goes to cash prizes
-  **20p** goes to admin costs
-  **4p** goes to VAT

The Maths... 100 tickets sold a week means

= £30 weekly cash prize

= £2,080 a year for our school



To start supporting, visit:

yourschoollottery.co.uk

and search for: **Cliffe Woods Primary**



Aletheia
Academies Trust

Parent Code of Conduct

October 2024

Company Number:	07801612
Approved By:	Board of Trustees
Policy Type:	Non-Statutory
Adopted On:	October 2024
Date of Next Review:	October 2025
Review Period:	One Year

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1. Purpose and Scope

At Aletheia Academies Trust, we believe that it is important to:

- ▶ Work in partnership with parents to support their child's learning
- ▶ Create a safe, respectful, and inclusive environment for pupils, staff and parents
- ▶ Model appropriate behaviour for our pupils at all times

To help us do this, we set clear expectations and guidelines on behaviour for all members of our community. This includes staff (through the Staff Code of Conduct) and pupils (through our schools' Behaviour Policies).

This code of conduct aims to help the school to work together with parents by setting guidelines on appropriate behaviour.

We use the term 'parents' to refer to and include:

- ▶ Anyone with parental responsibility for a pupil
- ▶ Anyone caring for a child (for example grandparents or child-minders)
- ▶ Any adult or child accompanying parents or carers of a pupil at any time

2. Our Expectations of Parents and Carers or Associates

We expect parents to:

- ▶ Act in accordance with this code of conduct at all times
- ▶ Respect the ethos, vision and values of the school community and of the Trust

- ▶ Work together with staff in the best interests of our pupils
- ▶ Treat all members of our school community with respect – setting a good example with speech and behaviour
- ▶ Seek a peaceful solution to any contentious issues
- ▶ Correct their own child's behaviour (or those in their care), particularly in public, where it could lead to conflict, aggression or unsafe conduct
- ▶ Approach the right member of school staff to help resolve any issues of concern
- ▶ Follow the school's parking rules and procedures for dropping-off and collecting pupils from school.
- ▶ Dress in an appropriate manner when on the school premises and attending school events, and ensure their dress and appearance reflects that they are role models for pupils, e.g. parents may not wear nightwear when dropping-off or collecting pupils.

3. Driving pupils to school

- ▶ Parents will drop off and collect their children only where road markings allow. Parents are not permitted, to stop, wait, drop off, or pick up pupils while in a prohibited area.
- ▶ Residents' drives should not be blocked under any circumstances, even during short periods of waiting where the car is in use. Vehicles should be driven in a calm manner which causes least disturbance to residents.
- ▶ Petrol or diesel engines should be turned off when a vehicle is stationary and not in traffic as vehicle exhaust emissions contribute significantly to air pollution and are particularly harmful to children.
- ▶ Due regard should be given to the directions of the school's traffic marshals, who are present to advise on and enforce this code of conduct.

- ▶ The school's traffic marshals will seek, as far as is possible, to prioritise patrolling the drop-off zone in the morning and afternoon and will assist parents in dropping off and collecting their child and moving on.
- ▶ All pupils will wear a seatbelt at all times while they are being driven to and from school. Parents will ensure pupils disembark vehicles safely at the correct stop and crossroads with care.
- ▶ Parents are to use their discretion in severe weather and drive with extra caution as appropriate.
- ▶ Pupils should not be collected late - all pupils are expected to be collected at the end of the school day. If a parent is delayed in picking up their child for any reason it is the parents' responsibility to call an authorised adult to collect the pupil from school on their behalf.
- ▶ Parents that are going to be late picking their child up from school and cannot arrange for an authorised adult to collect the pupil from school on their behalf should inform the school as soon as possible.

4. Behaviour that will not be tolerated

- ▶ Disrupting, or threatening to disrupt, school events (including events on school grounds, sport team matches and other school trips either at the school or at other locations)
- ▶ Swearing, or using offensive language
- ▶ Displaying anger or shouting at members of staff, pupils or other parents
- ▶ Threatening a member of the school community
- ▶ Sending abusive messages to a member of the school community, including via text, email or social media
- ▶ Using aggressive hand gestures, e.g. raising fists and fingers

- ▶ Trespassing on school property without prior permission or implied licence
- ▶ Causing intentional damage to school property
- ▶ Breaching the school's security procedures
- ▶ Posting defamatory, offensive or derogatory comments about the school, its staff or any member of its community, on social media platforms or in other ways
- ▶ Use of physical punishment against your child while on school premises
- ▶ Any aggressive behaviour (including verbally or in writing) towards another child or adult
- ▶ Disciplining another person's child - please bring any behaviour incidents to a member of staff's attention
- ▶ Smoking or drinking alcohol on the school premises (unless alcohol has been allowed at a specific event)
- ▶ Possessing or taking drugs (including legal highs)
- ▶ Bringing animals on to the school premises (other than Guide and Therapy dogs)

5. Breaching the Code of Conduct

If a school suspects, or becomes aware, that a parent or associate has breached the code of conduct, the school will gather information from those involved and speak to the parent about the incident.

Parents will raise concerns regarding another parent's behaviour or conduct directly with their child's class teacher or the headteacher and will not approach the parent themselves.

Depending on the nature of the incident, the school may then:

- ▶ Send a warning letter to the parent
- ▶ Invite the parent into school to meet with a senior member of staff or the Headteacher or Head of School
- ▶ Contact the appropriate authorities (in cases of criminal behaviour)
- ▶ Seek advice regarding further action (in cases of conduct that may be libellous or slanderous)
- ▶ Restricting the parent's channels of communication to the school
- ▶ Withdraw the right for the parent to be on school premises

Any child protection and safeguarding concerns will be addressed in accordance with the school's Child Protection and Safeguarding Policy.

The school will always respond to an incident in a proportional way. The final decision on how to respond to breaches of the code of conduct rests with the Headteacher or Head of School.

6. Barring from the school premises

The school has the right to bar a parent from the premises to keep the school community safe. If a parent is displaying inappropriate or concerning behaviour, they will be asked to leave the school premises. Behaviour that could result in a parent being asked to leave the premises includes aggressive, abusive or insulting behaviour or language that is a risk to staff or pupils, or behaviour that is making staff or pupils feel threatened.

If a parent persistently or consistently behaves inappropriately on the school site, or there is a one-off incident of extremely inappropriate behaviour, the school reserves the right to bar this individual from the school site.

The school will either:

- ▶ Bar the parent temporarily, until the parent has had the opportunity to formally present their side.
- ▶ Inform the parent that they intend to bar them and invite them to present their side.

The headteacher will send a letter to the parent, informing them of the following information:

- ▶ Why they have been temporarily barred or face a bar
- ▶ The nature of the bar, i.e. if they are temporarily barred pending their representation or if they must present their side before the decision to bar can be made
- ▶ That they have the right to formally express their views on the decision to bar in writing to the chair of governors within **10** working days

The Headteacher or Head of School will consult the Chair of Governors before withdrawing the right for the parent to be on school premises.

The chair of governors will take account of any representations made by the parent and decide whether to confirm or lift the bar. The parent will be notified in writing of the decision to uphold or lift the bar.

If the decision is confirmed, the parent will be notified in writing, explaining:

- ▶ How long the bar will be in place.
- ▶ When the decision will be reviewed.

Decisions to bar will be reviewed at the end of the agreed timescale, in line with the process outlined above. Following a review, the bar may be lifted or, if there are grounds for continued concern regarding the parent's conduct, it may be extended.

Once the appeal process has been completed, parents that remain barred may be able to apply to the Civil Courts. If a parent wishes to exercise this option, they will be advised to seek independent legal advice.

7. Monitoring and review

This document will be reviewed on an annual basis by the Trust Board and any changes made will be communicated to staff at the school who will communicate the updated policy with parents.

All parents will be provided with a copy of this code of conduct upon their child's attendance at the school and are required to familiarise themselves with the procedures and guidelines outlined.